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# ATHLETIC CLEARANCE & NFHS INFORMATION

### For student athletes to be cleared to participate they will need to complete all the following steps

## Online Athletic Clearance Documentation Process (First time users)

\*\*Quick steps for parents/students using the online athletic clearance process.

1. Visit [www.athleticclearance.com](http://www.athleticclearance.com/) and choose FLORIDA (FL).
2. Watch the “athletic clearance step by step guide” tutorial video. Click on the blue “Create an Account” button to register.
3. **Athletes** willregister with a valid email address and a password you will create.
4. After you have created an account, you will log in. To log in, your username will be the email address you registered with.
5. Select “**Start Clearance Here**” to start the process.
6. Choose the current School Year.

* Example: **24-25 School Year**

1. Choose School **Taravella** (Coral Springs)
2. Choose Sport

* Click on “add new sport” to add multiple sports.

1. Complete all required fields for Student and Parent/Guardian information.

After filling out all the necessary tabs, select **SAVE AND CONTINUE**

1. In the Medical field, you will answer some questions that are a quick and an important overview for our Athletic Training Staff to ensure your child’s safety.

* You will answer similar questions again when filling out the EL2 form.
* After filling out all the necessary tabs, select **SAVE AND CONTINUE**

### (If you have gone through the AthleticClearance.com process before, you will select the Student and Parent/Guardian from the dropdown menu on those pages)

1. When completing the Signature Forms, the first five (5) signatures will be for the student to sign.
   * **After signing select SAVE AND CONTINUE.**
2. The next page is for the parents to sign
   * **After signing select SAVE AND CONTINUE.**
   * **All signatures must be an exact match to the information that was entered on the Student and Parent/Guardian Information Page.**
3. Download the **FHSAA** EL2, **page 4” Preparation Physical Evaluation”** page, which is the physical that your doctor will have to **DATE, SIGN and STAMP**.
   * **When completed by a doctor, you will need to upload it into the system.**
   * **Click on “Browse” and select the appropriate files to upload.**
4. Upload both sides (front and back) of the insurance card for Proof of Insurance.
   * **Click on “Browse” and select the appropriate files to upload.**

**NFHS Certificates:** must be completed online by the **student** and uploaded. Click on each link to complete each training and upload the completion certificate to the system. **(4) CERTIFICATES REQUIRED**: **CONCUSSION FOR STUDENTS**, **SUDDEN CARDIAC ARREST, HEAT ILLNESS PREVENTION and BULLYING AND HAZING.**

* The student will need to log into their existing NFHS account or create an account to complete the certificates.
* Once each course is completed, you will receive a certification. Download and save each certificate.
* Click on “Browse” and select the appropriate file to upload.

1. Once you reach the Confirmation Message you have completed this process.
2. All the data will be electronically filed with your school’s athletic department for review.

* Once all the documents have been reviewed, you will receive an email from the Athletic Director officially clearing the student-athlete for sports participation.

### The student is NOT CLEARED to participate in any practice, try-out, or pre-season condition until they receive an email from our Athletic Trainers of a successfully completed online Athletic Physical and Concussion Baseline test.

1. Please be aware that Athletic Physicals require at least 48 hours to process for eligibility by our Athletic Training staff to participate in any athletic event. This includes conditioning, tryouts, or team practices.

### Information needed for athletic clearance.

### Online Athletic Physical Documentation Clearance ([www.athleticclearance.com)](http://www.athleticclearance.com/)

1. Concussion Baseline Test-completed with Trainer
2. Student-athletes will receive a clearance email from Athletic Director that all requirements have been met and are now **CLEARED** to participate in athletic events.

# ONLINE ATHLETIC CLEARANCE FAQ

### Questions?

* Go to **https://homecampus.freshdesk.com/support/home** and submit a ticket.
* If you have any other questions, please reach out to our Athletic Director and or assistant athletic directors.
  + Kristin Zanleoni ([Kristin.zanleoni@browardschools.com](mailto:Kristin.zanleoni@browardschools.com).)
  + Scott Goodman ([scott.goodman@browardschools.com](mailto:scott.goodman@browardschools.com) )